

# RHC Safety Guide (update each area with your specific RHC information)

## Emergency Codes

- Code \_\_\_\_\_ - Missing Patient:
- Code \_\_\_\_\_ - Potential Kidnapping
- Code \_\_\_\_\_ - Bomb Threat
- Code \_\_\_\_\_ - CPR
- Code \_\_\_\_\_ - Fire
- Code \_\_\_\_\_ - Chemical Threat
- Code \_\_\_\_\_ - Crisis Team
- Code \_\_\_\_\_ - Disaster
- Code \_\_\_\_\_ - Severe Weather - Severe Weather Warning move patients to interior rooms, Tornado Warning move patients to Basement Safety (furnace room/conference room). If not enough time to evacuate move patients to interior rooms.

Who Do You Contact If You Are Injured On The Job?

Employee Health Nurse (EHN)

If EHN is not available, and immediate medical care is needed, please ask for the ER nurse or your supervisor

## What is HIPAA?

- HIPAA is a law created by the federal government to promote the portability of health insurance and protect against fraud and abuse.
- HIPAA reduces the chance for inappropriate use and disclosure of information related to patient care.

## R.A.C.E.

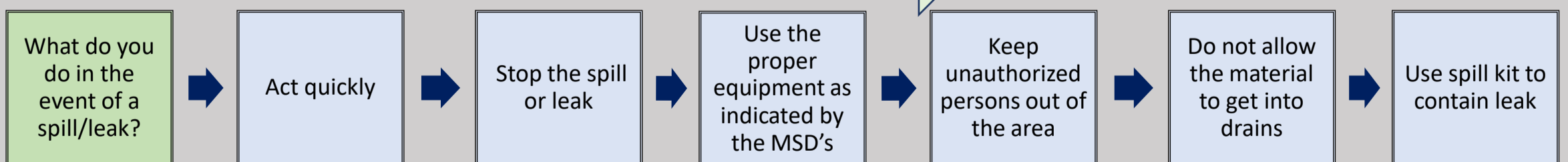
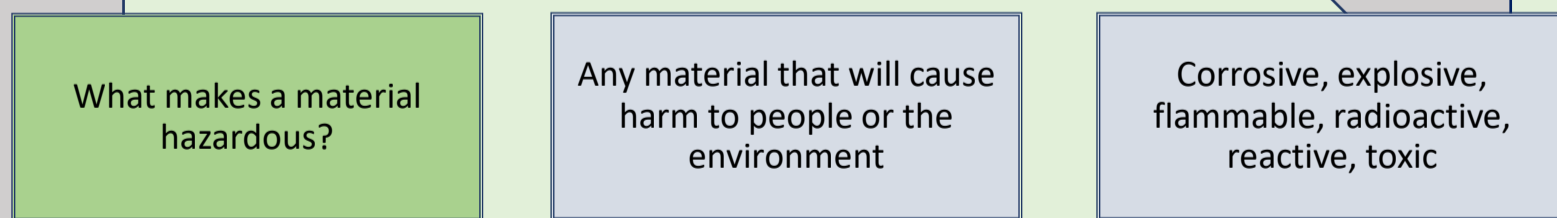
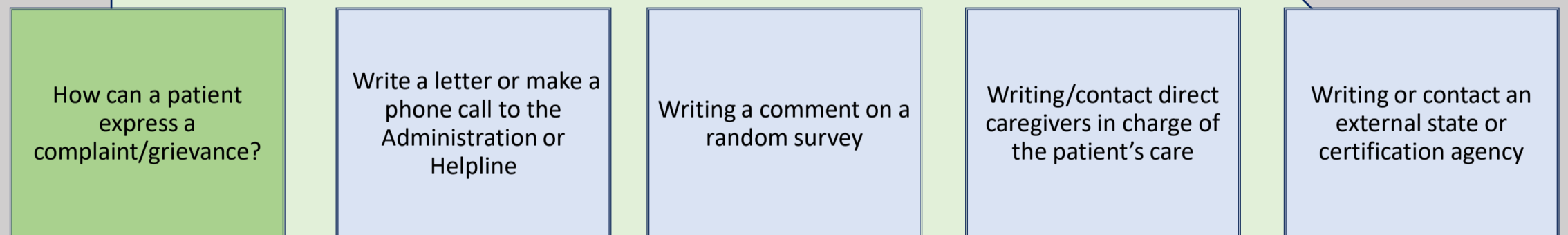
- Rescue
- Alarm
- Contain
- Extinguish/Evacuate

## P.A.S.S

- Pull the Pin
- Aim the Nozzle
- Squeeze the Lever
- Sweep spray towards the base of the fire

## What is your role when you a HIPAA is violated?

- Tell your supervisor or compliance officer.
- Report the occurrence through your Helpline reporting method



What are some common electrical hazards?

Severed or frayed cords

Exposed insulation on cords

Black burn on plug or receptacle

Bent or missing pins on the plug

Broken receptacle

Use of extension cords and adapters

What do you do in the event of a power outage?

Identify critical use power resources for patient care (red outlets)

Discontinue use of non-essential power (coffee pots, lights in unoccupied rooms)

What are proper hand washing techniques?

Use warm water

Dispense enough soap to lather both hands thoroughly

Pay close attention to area between fingers, around jewelry, around fingernails, and the palms and tops of your hands

Wash for a minimum of 15 seconds

Dry hands

Use a paper towel to turn off the faucet and open the door to avoid direct contact with potentially contaminating surfaces

When should I use an Alcohol-Based Hand Sanitizer?

Use only if your hands are not visibly soiled

Apply enough gel to cover the entire surface of both hands including: palms, back of hands, fingertips, and between fingers

Rub hands together vigorously for 15-30 seconds until hands are dry

What bodily fluids can spread blood borne pathogens?

Blood (plasma)

Semen and vaginal secretions

Fluid surrounding the brain

Fluids in the chest and abdomen

Fluid in the uterus of a pregnant woman

When does droplet transmission occur?

- When an infected person sneezes, coughs, talks
- Common infections transmitted through droplets: Covid-19, influenza, mumps, rubella, meningitis

Patient Rights Notification

Posters of the patients' rights document are posted in public areas accessible to patients and visitors

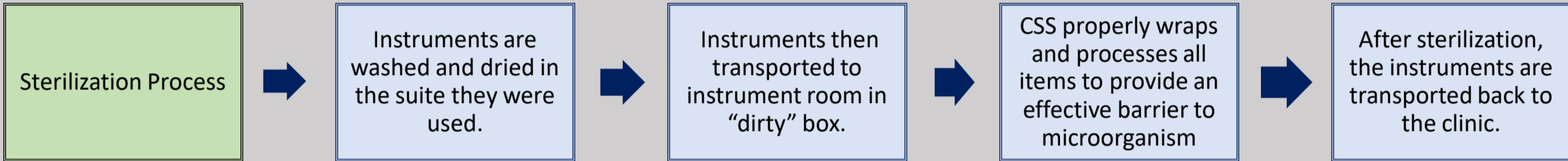
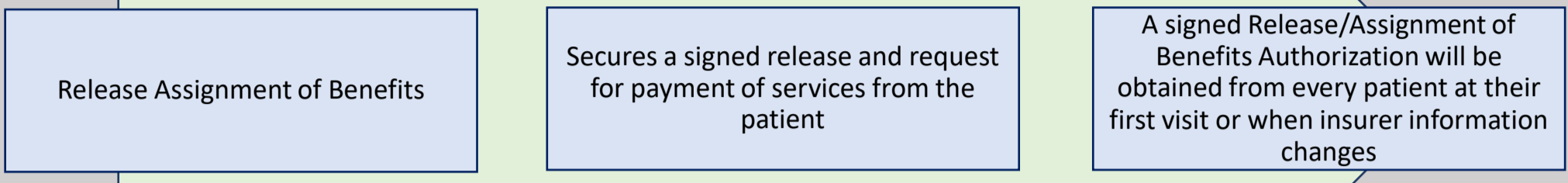
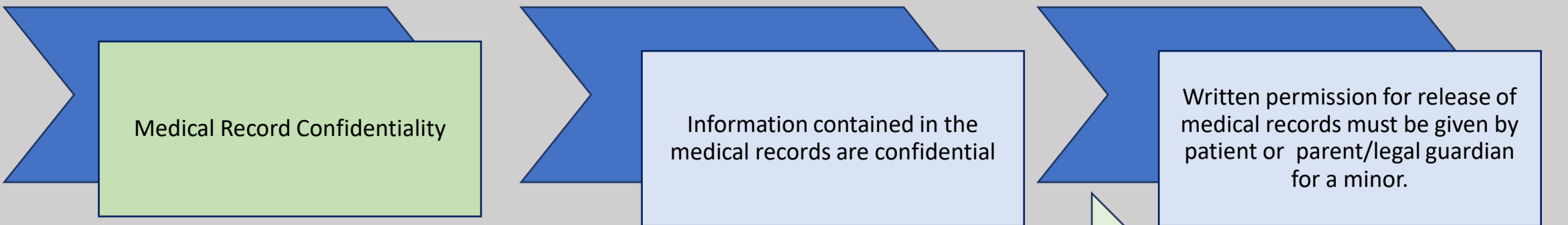
The \_\_\_\_\_ RHC CLINIC makes every effort that each patient or their representative is informed and receives a copy of the Patient's Rights and Responsibilities prior to providing care

Communication Assistance

RHC CLINIC provides an interpreter/signing services to patients with a language barrier, and are provided at no cost to the patient.

Non-Discrimination Policy

RHC CLINIC programs and policies are consistent with Federal and State laws and regulations on non-discrimination regarding race color, natural origin, religion, sex, age, and handicap.

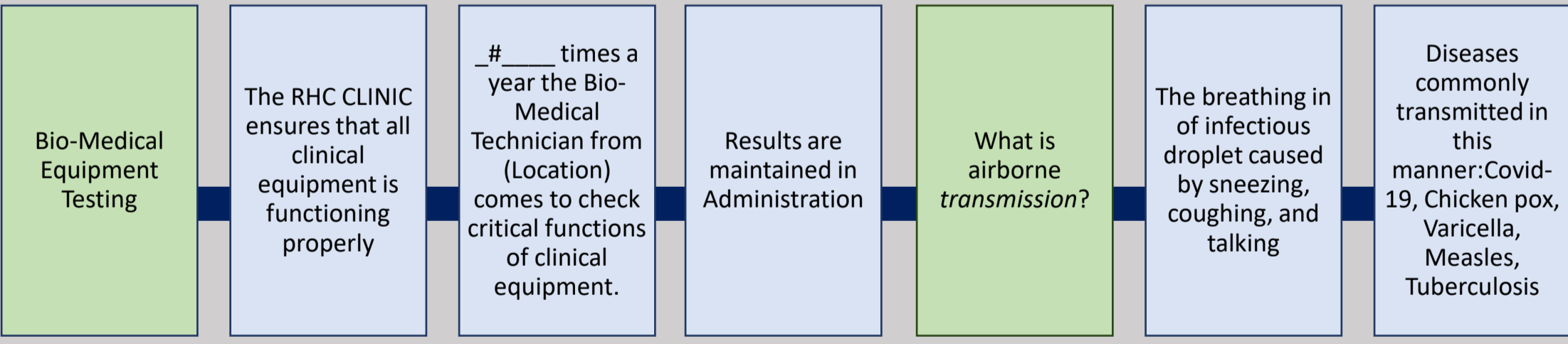


What is considered objectionable behavior?

- Repeated obscene jokes
- Repeated use of words with sexual connotation
- Postings/displays containing suggestive or derogatory images

**What constitutes violence?**

- Verbal or written threats
- Threats of physical harm
- Vandalism/destruction of property
- Use of weapons
- Stalking, rape, murder, arson
- Acts of intimidation, harassment, coercion
- Impairing movement of personal freedom
- Threats made as a joke, or connecting with horseplay



CONTINUE TO ADD YOUR SPECIFIC CLINIC INFORMATION OR PROCESSES - EDIT ANY OF THE INFORMATION TO MAKE IT CLINIC SPECIFIC

ADD MORE CLINIC SPECIFIC INFORMATION ON BLANK PAGE BELOW

